

On-Spot Registration

Guidelines for On-Spot registration for Shri Amarnathji Yatra–2017.

1. The On-Spot registration shall be done in Jammu at Ram Mandir (only for Sadhus); Vaishnavi Dham/ Saraswati Dham, Mahajan Sabha, near Civil Secretariat, Jammu and Sangam Resort, near Railway station , Jammu
2. The entire management and supervision of spot registration at Jammu shall be under the direct control of Deputy Commissioner, Jammu. The on-spot quota to different registration centres at Jammu shall be allocated by SASB in consultation with Deputy Commissioner Jammu. The Deputy Commissioner Jammu Shall deploy sufficient staff for the smooth conduct of On- Spot Registration.
3. The staff for registration shall be provided at each location/ counter by the Organizations mentioned below:

#	Location/ Counter	Name of the organization which would provide manpower
1	TRC, Nowgam	Director, Tourism, Srinagar
2	Mahajan Sabha (near Civil secretariat, Jammu)	Tourism Department and Shri Amarnathji Shrine Board.(on behalf of Shri Amarnathji Shrine Board, employees of Shri Mata Vaishno Devi Shrine Board. Would assist Tourism Department in the Registration process).
	Sangam Resort (near Railway Station, Jammu)	
3	Gita Bhawan / Ram Mandir, Purani Mandi	District Administration, Jammu.
4	Vaishnavi Dham and Saraswati Dham	Shri Mata Vaishno Devi Shrine Board.

2. The number of pilgrims to be given On-Spot registration shall be strictly as per the date wise and route wise vacancies available, to be intimated by Additional CEO, SASB to Director, Tourism, Nowgam (in respect of TRC, Nowgam); to Director, Tourism, Jammu (in respect of Mahajan Sabha / Sangam Resort); to Deputy Commissioner, Jammu (in case of Geeta Bhawan / Ram Mandir, Purani Mandi) and to Managers, Vaishnavi Dham and Saraswati Dham (in case of Vaishnavi Dham / Saraswati Dham). The number of vacancies shall be communicated at least three days in advance of the date of Yatra from Baltal and Chandanwari routes. To illustrate, the number of Yatris to be granted On-Spot registration for 29th June

(day on which the Yatris will cross Domel and Chandanwari, Access Control Gates) shall be communicated to the aforesaid authorities on 24th June 2017. **Under no circumstances, shall On-spot registration exceed the date and route wise number communicated to each On-spot registration Counter.**

5. The Yatra Permit (YPs) for each day and route, which will be used for On-spot registration shall be handed over by an authorised representative of the Shrine Board to (i) Deputy Commissioner, Jammu; (ii) Director, Tourism, Kashmir; (iii) Director, Tourism, Jammu; (iv) Managers, Viashnavi Dham and Saraswati Dham by 12th June 2017.

6. On- spot registration and issue of Yatra Permits shall be done on first-come-first-serve basis subject to the applicant's furnishing a valid Compulsory Health Certificate (CHC). Deputy Commissioner, Jammu shall appoint a Registration Officer for manning the On-spot counter to be set up at Geeta Bhawan / Ram Mandir, Purani Mandi. Likewise, Director, Tourism, Kashmir, shall appoint a Registration Officer for the On-spot counter to be set up at TRC, Nowgam. Director, Tourism, Jammu, shall appoint one Registration Officer for the On-spot counter to be set up at Mahajan Sabha/ Sangam Resort, Managers, Vaishnavi Dham and Saraswati Dham shall be the Registration Officers for the On-spot counters to be set up at Vaishnavi Dham / Saraswati Dham.

7. Step by step Registration Procedure

The detailed procedure for issue of Yatra Permit is given below:

Yatra Permit (YPs) bearing the symbol **Baltal** shall be issued for the Baltal Route and those bearing **Pahalgam** shall be issued for the Pahalgam Route.

(i) For each day and route, the colour of the YP will be different; the following colour scheme shall be followed:

Day	Colour of Yatra Permit for Pahalgam Route	Colour of Yatra Permit for Baltal Route
Monday	Lavender	Lemon Chiffon
Tuesday	Pink Lace	Blue
Wednesday	Beige	Honeydew

Thursday	Peach	Lavender
Friday	Lemon Chiffon	Pink Lace
Saturday	Blue	Beige
Sunday	Honeydew	Peach

- ii) Yatris will have to submit Application Form and Compulsory Health Certificate (CHC) to obtain On-Spot Yatra Permit for the Yatra.
- iii) The Formats of the Application Form, CHC and the list of doctors authorised to issue CHCs are available at Shri Amarnathji Shrine Board's (SASB) website: www.shriamarnathjishrine.com. The Application Form and CHC shall be made available to the applicant-Yatris free of cost.
- iv) One Yatra Permit shall be valid for registering only one Yatri.
- v) No one below the age of 13 years or above the age of 75 years and no Women with more than six weeks pregnancy shall be registered for the Yatra.
- vi) To apply for the Yatra Permit, the applicant-Yatri will submit the following documents to the Registration Officer:
 - a) filled-in prescribed Application Form;
 - b) copy of the prescribed Compulsory Health Certificate issued by the Authorised Doctor / Hospital; and
 - c) four passport sized photographs.
- vii) The Registration Officer shall check the following:
 - a) whether the Application Form has been correctly filled-in and signed by the applicant-Yatri;
 - b) whether the CHC has been issued by an Authorized Doctor/ Medical Institutions;
 - c) whether the CHC has been issued on or after 10th February 2017.
- viii) If the Applicant's Form and CHC are in order, the Registration Officer shall issue a YP to the applicant against a payment of **Rs 150/-** (one hundred and fifty rupees) per Yatra Permit.
- ix) The Registration Officer shall affix passport size photographs and fill-in the YP on the spot as per the details mentioned in the Application Form and CHC. The Registration official shall stamp / write the Yatra year and day of Yatra and paste the day and year so written / stamped with transparent tape.

- x) The Registration Officer shall sign and apply the Registration Officer's Seal (departmental seal) on the YP in such a way that the Seal is imprinted on the photograph of the applicant-Yatri as well as on the YP.
- xi) The Registration Officer will consolidate the total number of On-Spot Yatra Permits issued during the day and e-mail the data at sasbjk2001@gmail.com to the SASB, date-wise and route-wise, by 8 p.m. every day, as per the formats placed at Annexure A and Annexure B.
- xii) It must be ensured that proper record of Registration is maintained and the Application Forms and CHCs in respect of all Yatris registered at the counter shall be returned to CEO, SASB by 16th August, 2017 along with unused YPFs.
- xiii) The Registration Fee collected (**Rs 150/-** one hundred and fifty rupees per Yatra Permit) on account of On-Spot Registration shall be deposited on daily basis in SASB's Account [Vaishnavi Dham / Saraswati Dham to deposit the amount in YES Bank (account no. 009094600000094) Mahajan Sabha /Sangam Resort to deposit in PNB, Rehari, Jammu (account no. 0794000101212056) and TRC Nowgam in J&K Bank, Moving Sectt. Srinagar (account no. 0110040100014077)] and final accounts rendered by 16th August, 2017.
- xiv) At Geeta Bhawan / Ram Mandir Purani Mandi: only *Sadhus* shall be registered free of charge (identification of *Sadhus* shall be the responsibility of the District Administration). The *Sadhus* will be registered only when they furnish a valid CHC issued by the authorized Doctor / Institute. In this context, the District Administration shall make arrangements for medical examination and issue of CHC to *sadhus* at Geeta Bhawan / Ram Mandir, Purani Mandi.

Annexure A

Registration Status as at closing of on (date -----) cumulative number from day one of Registration

NAME OF THE COUNTER _____

S.No	Date of Yatra	Route wise registration		Total (cumulative figures after 29 th June)
		Baltal (cumulative figures after 29 th June)	Pahalgam (cumulative figures after 29 th June)	
1	29 th June			
2	30 th June			
3	1 st July			
4	2 nd July			
5	3 rd July			
6	4 th July			
7	5 th July			
8	6 th July			
9	7 th July			
10	8 th July			
11	9 th July			
12	10 th July			
13	11 th July			
14	12 th July			
15	13 th July			
16	14 th July			
17	15 th July			
18	16 th July			
19	17 th July			
20	18 th July			
21	19 th July			
22	20 th July			
23	21 st July			
24	22 nd July			
25	23 rd July			
26	24 th July			
27	25 th July			
28	26 th July			
29	27 th July			
30	28 th July			

31	29th July			
32	30th July			
33	31st July			
34	1st Aug			
35	2nd Aug			
36	3rd Aug			
37	4th Aug			
38	5th Aug			
39	6th Aug			
40	7th Aug			

Date _____

Name of Registration Officer

Signature _____

Details of used and unused Yatra Permits

Position as on _____ (Cumulative)

Pahalgam Axis

S.No	Total Permits received from SASB till date	Yatra from till date	Total Permits till date	Yatra issued	Balance Yatra Permits
Day	A		B		C =A-B
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					

Baltal Axis

Date: _____

Name of the Registration Officer

Signature _____

S.No	Total Permits received from SASB till date	Yatra from till date	Total Permits till date	Yatra issued	Balance Yatra Permits
Day	A		B		C =A-B
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					