



SHRI AMARNATHJI SHRINE BOARD

(Established under an Act of J&K State Legislature)

K-Villa Sohrawardy House, Shivpora, Srinagar (May – October)

Chaitanya Ashram, Talab Tillo, Jammu (Nov – April)

Tele: 0191-2569910, Telefax: 0191-2503399/ 0194-2468250

ABRIDGED NOTICE INVITING TENDER

for

RENTING AND HOUSEKEEPING OPERATIONS OF PRE-FAB HUTS (YATRA-2012)

Sealed Bids, affixed with Revenue stamps worth Rupees Five only, are invited from reputed and registered Travel or House keeping Firms for the **Renting and Housekeeping Operations of Pre-Fab Huts** of the Shri Amarnathji Shrine Board (SASB) during Shri Amarnathji Yatra-2012, (scheduled to commence on 25.06.2012 and conclude on 02.08.2012), as per details below:

S. No	Sector	Location	Cost of DNIT	Security Deposit
1.	Baltal	Baltal	Rs. 100/-	Rs. 2,00,000/-
2.	Nunwan	Nunwan, Sheshnag & Panjtarni	Rs. 100/-	Rs. 50,000/-

Separate Bids, complete in all respects, will have to be submitted for each sector. The Bidder should quote separately, as lump-sum amount, Royalty offered for each sector. The huts will be outsourced separately, sector-wise, to the successful bidder for each sector.

The Detailed Notice Inviting Tender (DNIT) can be obtained from the Office of Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu against cash payment as indicated above, on any working day from 9.30 AM to 5.00 PM upto **19th April, 2012** or the same can be downloaded from our website www.shriamarnathjishrine.com in which case the cost of the DNIT has to be paid in the shape of demand draft alongwith the Bid.

The Bid, accompanied with the CDR of the requisite amount as Security Deposit, pledged to Chief Accounts Officer, Shri Amarnathji Shrine Board, alongwith details of payment of cost of DNIT, should reach the Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu, or dropped in the **Tender Box** kept in his office chamber latest by 1400 hours on **20th April, 2012**.

The bids will be opened at 1700 hours on **20th April, 2012**, or any other day, in the room of Additional Chief Executive Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu in the presence of the Bidders who may choose to remain on the occasion.

For further details please refer the DNIT.

NIT No: SASB/NIT/2012/8

Dated.: 28.03.2012

Sd/-

Addl. Chief Executive Officer



Shri Amarnathji Yatra-2012

Sr. No.....

DETAILED NOTICE INVITING TENDER (DNIT)

for

Renting and Housekeeping Operations of SASB Prefab Huts (Yatra-2012)

This document contains:

- I. Notice Inviting Tender (Abridged Form)
- II. Instruction to Bidders
- III. Terms and Conditions of Contract
- IV. Schedule A (Bid Format)
- V. Schedule B (Format for background of Travel/
Housekeeping Firm)

Cost of DNIT: Rs. 100 (Rupees one hundred only)

Shri Amarnathji Shrine Board

Chaitanya Ashram, Talab Tillo, Jammu
Ph. 0191-2569910, Fax 0191-2503399



I. Abridged Notice Inviting Tender

for

Renting and Housekeeping Operations of SASB Prefab Huts Yatra-2012

Sealed Bids, affixed with revenue stamp of Rs.5/- only, are invited from reputed and registered Travel or House Keeping Firm(s) for the Renting and Housekeeping Operations of Prefab Huts of the Shri Amarnathji Shrine Board (SASB) during Shri Amarnathji Yatra-2012, scheduled to commence on 25.06.2012 and conclude on 02.08.2012, as per details below:

S. No	Sector	Locations	Cost of DNIT	Security Deposit
1.	Baltal	Baltal	Rs. 100/-	Rs. 2,00,000/-
2.	Nunwan	Nunwan, Sheshnag & Panjtarni	Rs. 100/-	Rs. 50,000/-

2. Separate Bids, complete in all respects, will have to be submitted for each sector. The Bidders should quote separately, as lump-sum amount, Royalty offered for each sector. The huts will be outsourced separately, sector-wise to the successful bidder for each sector.

3. The Detailed Notice Inviting Tender (DNIT) can be obtained from the Office of Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu against cash payment as indicated above on any working day from 9.30 AM to 5.00 PM upto 19th April, 2012 or the same can be downloaded from our website www.shriamarnathjishrine.com in which case the cost of the DNIT has to be paid in the shape of demand draft alongwith the Bid.

4. The Bid, accompanied with the CDR of the requisite amount as Security Deposit, pledged to Chief Accounts Officer, Shri Amarnathji Shrine Board, along with details of payment of cost of DNIT, should reach the Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu, or dropped in the **Tender Box** kept in his office chamber latest by 1400 hours on 20th April, 2012.

5. The bids will be opened at 1700 hours on 20th April, 2012, or any other day, in the room of Additional Chief Executive Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu in the presence of the Bidders who may choose to remain on the occasion.

6. For further details please refer the DNIT.

NIT No: SASB/NIT/2012/8

Date: 28.03.2012

**Addl. Chief Executive Officer
Shri Amarnathji Shrine Board**

II. Instructions to Bidders

- a) The SASB proposes to outsource below mentioned number of **huts/ rooms** for each sector (indicative).

S. No	Sector	Location	Number of Huts / rooms
1.	Baltal	Baltal	70 rooms with 280 beds in 35 double room huts
2.	Nunwan	Nunwan Sheshnag Panjtarni	10 rooms with 80 beds in 10 single room huts 05 rooms with 40 beds in 5 single room huts 05 rooms with 40 beds in 5 single room huts

- b) The Detailed Notice Inviting Tender (DNIT) can be obtained from the Office of Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu against cash payment as indicated above on any working day from 9.30 AM to 5.00 PM upto 19th April, 2012 or the same can be downloaded from our website www.shriamarnathjishrine.com in which case the cost of the DNIT (Rs. 100) has to be paid in the shape of demand draft alongwith the Bid.
- c) The Bid, accompanied with the CDR of the requisite amount (Rs. 2,00,000 for Baltal Sector and Rs. 50,000 for Nunwan Sector) as Security Deposit, pledged to Chief Accounts Officer, Shri Amarnathji Shrine Board, along with details of payment of cost of DNIT, should reach the Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu, or be dropped in the **Tender Box** marked '**Tenders for Renting and Housekeeping Operations**' kept in his office chamber latest by 1400 hours on **20th April, 2012**. The envelope containing the Bid should be sealed and super-scribed – "**Tender for Renting and Housekeeping Operations of Prefab Huts, Yatra – 2012, NIT No 8 & Date 28.03.2012**".
- d) The Firm will indicate in the Bid its Policy regarding the cancellation of bookings.
- e) Separate Bids complete in all respects will have to be submitted for each sector. The Bidders should quote separately, as lump-sum amount, Royalty offered for each sector. The huts will be outsourced separately, sector-wise to the successful bidder for each sector.
- f) The Bids will be opened at 1700 hours on 20th April, 2012 or any other day in the room of Additional Chief Executive Officer, Chaitanya Ashram, Talab Tillo, Jammu in the presence of the Bidders who may choose to remain present on the occasion.
- g) The successful bidder / Firm¹ will have to enter into an Agreement to be executed with the SASB for the "Renting and Housekeeping operations of Prefab Huts of the Shri Amarnathji Shrine Board during the Shri Amarnathji Yatra-2012" within 10 days from the issue of "Letter of Award" in its favour. The Letter of Award shall be sent by registered post at the address for correspondence mentioned by the Bidder in his Bid.
- h) The successful bidder shall have to deposit the full Royalty amount within 15 days of the issue of Letter of Award in his favour, failing which his Security Deposit is liable to be forfeited without any notice and the Contract may be cancelled and awarded to the next highest bidder.

¹ **Firm** shall mean a Proprietary / Partnership Firm or a Company registered under the Companies Act, 1961 who have been awarded the contract after being declared successful in the bidding process.

- i) The Security Deposit of the unsuccessful bidders shall be released after the successful Bidder deposits the required Royalty amount and signs the Contract Agreement with Shri Amarnathji Shrine Board.
- j) All entries in the Bid should be legible and filled clearly. No overwriting or cutting is permitted. The bidder shall not make or cause any alteration, erasure or obliteration to the text of the Bid. Bids incomplete in any form or conditional bids will be rejected.
- k) Each paper of the Bid shall be completed in all respects and duly signed and stamped by an authorized and empowered representative of the Bidder.
- l) Incomplete Bids, or Bids not accompanied with required Tender Fee and Security Deposit or received (by the Shrine Board) after the deadline for submission of bids prescribed, shall not be considered.
- m) The Bid shall remain valid and open for acceptance for a period of 120 days from the last date of receipt of tender. Security Deposit shall be forfeited if the bidder withdraws his bid during the period of Tender validity.
- n) The Shrine Board may, at its discretion, extend the deadline for submission of bids in which case all rights and obligations of the Shrine Board and bidder will be the same.
- o) The CEO, SASB is not bound to accept the highest or any bid and may, at any time by notice in writing to the bidders, terminate the bidding process.
- p) Chief Executive Officer, SASB reserves the right to reject all or any Bid in whole, or in part, without assigning any reason. Any enquiry after the submission of Bid will not be entertained.

III. Terms and Conditions of Contract

1. The SASB shall hand over the ***huts /rooms*** to the Firm a week ahead of the commencement of the Yatra. Reduction in number of ***huts /rooms*** if any to be handed over to the Firm will result in proportionate reduction of the Royalty and such reduced amount shall be refunded to the Firm. The Firm will take over the items from the Shrine Board, room by room, against proper receipt from the Site Engineer available at the respective Camps.
2. The Shrine Board shall not be responsible loss of revenue to the Firm in the event of suspension of Yatra-2012 on any day(s) due to inclement weather or any other reason.
3. The Firm shall handover the ***huts /rooms*** to the SASB the day following the conclusion of the Yatra alongwith items against proper receipt from the Site Engineer at the respective Camp. The shortages or damages, if any, shall be recovered from the Firm and will be charged at the rates decided by the Chief Executive Officer or any other officer duly authorized in this behalf.
4. The allotment of rooms shall be done by the Firm on first come first serve basis only.
5. The Firm shall at all times ensure cleanliness of the rooms, bedding, and the attached toilets. The Firm shall be responsible for timely change and washing of

Linens, bed-covers, pillow-covers every day and the cost of the same shall be borne by the Firm.

6. The following items shall be provided by the Firm in each of the rooms for use by the Yatris:

- | | |
|--------------------------------|-------------------|
| i) One Bed sheet | for each bed |
| ii) One Pillow | for each bed |
| iii) One Razai / Quilt | for each bed |
| iv) One Cotton Mattress | for each bed |
| v) 2 Jugs, 4 glasses | for each room |
| vi) One Blanket | for each bed |
| vii) One Bucket One Mug | for each bathroom |
| viii) One Table and two Chairs | for each room |

7. The Firm shall under no circumstances, demand a tariff for the use of rooms, exceeding the rates prescribed as under:

S.No.	Location	No. of rooms to be outsourced	Tariff per Hut per night (Rs.)
1.	Baltal Camp	70 Rooms with attached toilet & bath (4 bedded)	1200/- per room for a maximum of 24 hours. Additional Bed: Rs.200/- per bed
2.	Nunwan Camp	10 Rooms with attached toilet & bath (8 bedded)	1200/- per room for a maximum of 24 hours. Additional Bed: Rs.200/- per bed
3	Sheshnag	5 Room with attached toilet & bath (8 bedded)	2000/- per room for a maximum of 24 hours. Additional Bed: Rs.200/- per bed
4	Panjtarni	5 Room with attached bath (8 bedded)	2000/- per room for a maximum of 24 hours. Additional Bed: Rs.200/- per bed

8. Any voluntary reduction in tariff by the Firm due to market considerations will not have any impact on the Royalty amount paid to the Shrine Board and the Firm would not be entitled to any proportionate refund from the Shrine Board on this account.
9. The huts will be provided to the registered Yatris only. The booking slips to be issued by the Firm to the Yatris must indicate the Serial No. and Registration No. of the Yatra Permit. The Firm shall also maintain full record of the Yatris in a proper register indicating the date, booking slip Serial No., Name of the Yatris, Yatra Permit No., time of stay in hours, Hut No., amount charged room-wise, remarks if any. The aforesaid record would be made available to the representatives of the Shrine Board, as and when demanded and handed over to Chief Accounts Officer, Shri Amarnathji Shrine Board after the conclusion of Yatra-2012.
10. Advanced booking shall be permitted only for 50% of the rooms available at each Camp and the remaining rooms shall be available for spot booking at the respective Camps. Advance booking must commence from the day (to be intimated separately by the Shrine Board) for which the office address with telephone numbers and details of contact person of the Firm must be suitably advertised through print media and the Firms' website as soon as the contract is

awarded to the Firm (The authorized representative from the SASB will conduct surprise checks to ensure against any overcharging or any breach of the terms and conditions of the agreement).

11. The Firm shall **provide at-least** one attendant for every 28 beds for fetching Hot Water [to be charged separately by the Firm @ Rs 10/- per bucket containing 15 ltrs of hot water in case of Baltal / Nunwan Camps and Rs. 20/- per bucket (15 ltrs) in case of Sheshnag / Panjtarni Camps] and for providing other necessities like tea, @ Rs 5/-per cup, as required by the occupants. **The Firm shall ensure good conduct of its attendants deputed at the huts.**
12. i) The Firm shall ensure installation of a suitable fire extinguisher at every room or a 50 litre Soda Acid fire extinguisher for a group of every 10 huts in each Camp, failing which a penalty of Rs. 5,000 will be imposed for each such instance of violation, in addition to any other penalty provided for violation of terms and conditions of the Agreement.

ii) Fine upto Rs. 2,500 per instance shall be imposed in case the Firm does not provide items as per scale prescribed under these 'Terms and Conditions'. This fine shall be in addition to any other penalty prescribed under these 'Terms and Conditions'.
13. The Firm shall arrange to provide the drinking water from the Shrine Board's water purifiers, at no cost to the Yatris, staying in the rooms.
14. The Firm shall make the standby temporary lighting arrangements viz., petromax, emergency lights etc. The Shrine Board shall not be responsible for making arrangements for alternate power supply in case of a power failure or low voltage conditions in the Camps.
15. The Firm shall at all times ensure cleanliness in and around the huts.
16. During the course of Contract, if any of the Contractor's personnel is found to be indulging in any corrupt practice fine upto Rs. 10,000 per such instance may be imposed. In addition, the Shrine Board may terminate the Contract and/ or forfeit the Contractor's Security Deposit.
17. In the event of any loss being caused to the Shrine Board as a result of any lapse on the part of Contractor or personnel engaged by him, duly established after an enquiry conducted by the Board, the said loss will be recovered from the Contractor upto twice the value of the loss. In such matters, the decision of CEO, SASB shall be final and binding on the Contractor.
18. The Chief Executive Officer, SASB shall be at liberty to suspend the arrangement due to any *Force Majeure* conditions such as Government regulations, wars, accidents creating disturbed conditions, terrorist activity, strikes/ riots, civil commotion etc.
19. The Shrine Board (SASB) shall not be liable for any consequence arising out of any accident, incident, mishap, or any event relating to the Renting and Housekeeping Operations of the Firm, who shall be solely and exclusively liable for any injury, damage or liability of any kind arising out of their operations.
20. The Security Deposit will be released at the culmination of Yatra 2012 to the Firm, after deducting the outstanding if any, recoverable from the security amount. The security amount will be subject to forfeiture in case of violation of any of the terms and conditions of the agreement

besides imposition of fine upto Rs. 10,000 and such further action as CEO/ Addl. CEO, SASB may consider necessary under the given circumstances.

21. Any contact with the Press about any matter connected with the current Bidding process may lead to disqualification of the Bidder/Firm.
22. The CEO/ Addl. CEO, SASB shall be at liberty to cancel the contract by giving 3 days notice, in case of violation of any condition of the contract. However validity of this contract shall be for one year during the full period of the Yatra 2012 i.e. from 25th June 2012 to 2nd August 2012. The Chief Executive Officer, SASB shall be at liberty to extend the contract period by another year if necessary, which will be an absolute and unconditional discretion of the Chief Executive Officer.
23. All disputes and differences arising out of and relating to the Contract, including interpretation of its Terms and Conditions shall be resolved through joint discussions between CEO, SASB, or his representative and the Contractor. However, in the event of disputes not being resolved by joint discussions, the matter will be referred to a sole Arbitrator only to be nominated by the Chairman, SASB (His Excellency the Governor, J&K), whose decision shall be final and binding on all the parties. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceedings and currency of Contract, neither party shall be entitled to suspend the work/ service to which the dispute relates or any other obligation under the Contract on account of arbitration. The arbitration proceedings will be held at Srinagar only. The arbitration proceedings shall be governed by the provisions of the J&K Conciliation and Arbitration Act, 1997, as amended from time to time.
24. The Courts in Jammu and Kashmir will have the exclusive jurisdiction to try all disputes, if any, arising out of this Contract between the parties.

**Addl. Chief Executive Officer
Shri Amarnathji Shrine Board**

BID FORMAT

The bidders are required to invariably quote Royalty amount on lump-sum basis for each sector he is interested in bidding, both in figures and in Words failing which their bid is liable to be rejected

Tender Document Sr. No. _____

Sector (fill whichever is applicable)	Royalty (in figures)	Royalty (in words)
1. Baltal		
2. Nunwan, Sheshnag & Panjtarni		

Room Booking Cancellation Policy:

We also accept all conditions / provisions of the Detailed Notice Inviting Tender without any reservations.

Signature _____
Name _____
Designation _____
Date _____

(Authorized Signatory)

FORMAT FOR BACKGROUND OF THE TRAVEL / HOUSEKEEPING FIRM

The bidder is advised to give necessary information required against all the fields.

1. Name of the owner of the Firm and Registration No.:
(Proof of ownership/ Registration Certificate)
2. Name, address and phone no/ mobile no for Correspondence:
(All the correspondence like Letter of Award etc shall be sent to this address by registered post)
3. Is your Firm holding :
approval from any Regulatory Authority
(please attach copy)
4. ISO 9001-2000 certification OR any :
other accredited certification duly supported
with documentary proof.
5. Annual turnover relating to housekeeping operations for the last three
years as per audited balance sheet, a copy
whereof to be enclosed.
6. Details of Security Deposit:
(Baltal Sector Rs. 2.00 lac
Nunwan Sector Rs. 0.50 lac
shall have to be deposited within 15 days
of issue of Letter of Award)
7. Details of payment of cost of DNIT
8. Number and types of items offered :

Bed sheet
Pillo
Razai / Quilt
Cotton Mattres
Jugs, glasses
Blankets
Bucket, Mug
9. Date of expiry of Approval from :
any Regulatory Authority
10. Total staff strength :
(i) Supervisors
(ii) Helpers
(iii) Cleaners etc.
11. Past experience (last 5 years) :

with details of existing operations

- 12. List of safety/ fire extinguisher equipments etc. to be provided :
- 13. List of existing clientele :
- 14. Whether terms & conditions as per "General Terms and Conditions for Renting and Housekeeping of SASB Prefab Huts" are fully acceptable. :
- 15. Will total work be handled by bidder, If not, give details of work to be out sourced. :
- 16. Confirmation that Bidder is willing to abide by the terms laid down in the DNIT. :

Signature _____
Name _____
Designation _____
Date _____

(Authorized Signatory)